



Derby City Council

Forward Plan

**Published
12 February 2019**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➔ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 12 March 2019.

Forward Plan

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COMMUNITIES AND PLACE	STRATEGIC DIRECTOR CHRISTINE DURRANT
Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our River Our City Programme
What is the decision to be taken?	To note the progress and funding status of the project and authorise updates to delegated approvals. To approve proposals to progress the preferred defence alignment and environmental enhancements for the Derby Riverside area
Who will be consulted?	Our River Our City Corporate Board and Corporate Leadership Team
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Project Munio Interim Project Manager 07812 300591 David Marshall, Principal Regeneration Manager, Regeneration Projects 07812 301232
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Housing Development and PFI Team Leader 640318
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	



Reference / Date Inserted into Forward Plan	76/16 – May 2017
Decision	Leisure, Culture and Tourism Options Appraisal
What is the decision to be taken?	To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism
Who will be consulted?	Key internal and external stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism
<p>Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services.</p>	
Reference / Date Inserted into Forward Plan	57/17 – May 2018
Decision	Market Hall Transformation
What is the decision to be taken?	To approve the business case to deliver the Market Hall Transformation
Who will be consulted?	Internal consultees. A Communications Strategy and Stakeholder Management Plan has been developed which includes Market Hall tenants, key organisations and individuals and Vibrant City Partnership.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smart, Regeneration Manager 643017
<p>Summary – The transformation of the grade II listed Market Hall, enhancing and preserving this important building and creating a new vibrant attraction within the city centre. The report will set out the business case for the improvements works to the Market Hall, confirming the scope of the works, budget, programme and risks associated with the project's delivery.</p>	

Reference / Date Inserted into Forward Plan	61/17 – May 2018
Decision	South Derby Growth Zone /Infinity Garden Village
What is the decision to be taken?	To approve the memorandum of Understanding and necessary documentation and any actions required to develop the project. Including the proposed use of Compulsory Purchase Order to acquire land.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Chris Morgan, Principal Regeneration Manager 641596

Summary – The report is to approve the Memorandum of Understanding, necessary documentation and any actions required to develop the project. This will include the proposed use of Compulsory Purchase Orders to acquire land as appropriate.

Reference / Date Inserted into Forward Plan	16/18 – August 2018
Decision	Local Plan Part 2
What is the decision to be taken?	To approve the draft of the Local Plan Part 2, including land use proposals and development management policies for public consultation
Who will be consulted?	A wide range of stakeholders including statutory consultees such as Highways England, planning and development professionals, councillors and members of the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nicky Bartley, Planning Policy Team Leader 642119

Summary – The Local Plan part 2 will complement the Local Plan Part 1 (Core Strategy, particularly in terms of including development control policies. Consultation has already been undertaken on Issues and options and this is being used to draw up a draft plan for further consultation.



Reference / Date Inserted into Forward Plan	33/18 – October 2018
Decision	A52 Wyvern Transport Improvements
What is the decision to be taken?	To establish an agreed cost estimate and work programme
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Tony Gascoigne, Central and West Area Group Manager 641779
Summary – The report will set out an update on project costs and programme.	
Reference / Date Inserted into Forward Plan	35/18 – October 2018
Decision	Highway Infrastructure Maintenance Hierarchy, Stakeholder Communication Plan, Winter Service Policy and Highway Infrastructure Risk Policy
What is the decision to be taken?	To review and approve the Highway Infrastructure Maintenance Hierarchy, Stakeholder Communication Plan, Winter Service Policy and Highway Infrastructure Risk Policy
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Kully Boden, Highway Asset Team Leader 642013
Summary – From October 2018, all local authorities will be working towards the new Well Managed Highway Infrastructure Code of Practice - Oct 16. Our approach to this new guidance is set out in our adopted Asset Management Policy, Strategy and Framework. The Framework includes 27 documents, some of which require endorsement through our executive processes. The four documents being presented at Cabinet have been developed and finalised during autumn 2018 and require cabinet approval. There is a high likelihood that some or all will be required for inclusion in the Councils defence against a third party claim on the highway.	

Reference / Date Inserted into Forward Plan	36/18 – October 2018
Decision	Vision and Strategy for Derby's Built Leisure Facility Provision
What is the decision to be taken?	To approve the vision and strategy for Derby's built leisure facility provision to form part of the base for leisure facilities, framing the priorities for the future and continued development of the leisure facility infrastructure across Derby
Who will be consulted?	National Governing Bodies for Sport, Sports Associations, Local Sports Clubs and user group and planning authority
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wayne Sills, Area Leisure Centre Manager 641267

Summary – The Leisure Facilities Strategy will frame the priorities for future and continued development of the leisure facility infrastructure across Derby.

Reference / Date Inserted into Forward Plan	37/18 – October 2018
Decision	Infrastructure Board Capital Programme (Highways and Transport, Flood Defence and Vehicles, Plant and Equipment)
What is the decision to be taken?	To approve the Infrastructure Board Capital Programme
Who will be consulted?	Neighbourhood Boards, Councillors, Sustainable Transport Partnership, Infrastructure Programme Board, Departmental Management Team, Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Rachel Shardlow, Transport Planning and Policy Team Leader 641770

Summary – The report will set out the proposed schemes and budgets for delivery in 2019/20 for the three work programmes.

Reference / Date Inserted into Forward Plan	40/18 – October 2018
Decision	Becketwell Regeneration Update
What is the decision to be taken?	To receive an update on the Becketwell Regeneration Project
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul Paige-Smith, regeneration project Manager 641621
Summary – The report will give an update on the latest position with the Becketwell Regeneration project.	
Reference / Date Inserted into Forward Plan	44/18 – December 2018
Decision	Castleward Compulsory Purchase
What is the decision to be taken?	To approve a detailed compulsory purchase plan to acquire land for new housing for Castleward
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing and Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Matt Wilson, Regeneration Manager 641589
Summary – To approve a detailed compulsory purchase plan to facilitate land assembly for an additional 512 new homes.	

Reference / Date Inserted into Forward Plan	45/18 – January 2019
Decision	Office Development at a Key Site in Derby City Centre
What is the decision to be taken?	To approve the delivery option to take forward office development at a key site in Derby city centre
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Emma Dann, Principal Regeneration Manager 643047
Summary – To consider the delivery options available to the Council to bring forward a new office development in Derby city centre.	
Reference / Date Inserted into Forward Plan	48/18 – January 2019
Decision	Long Term Waste Management Contract Update
What is the decision to be taken?	To note progress towards completion of testing and commissioning of the New Waste Treatment Plant. To approve the next steps to be taken in respect of the project
Who will be consulted?	Corporate Leadership Team
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	28 February 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Don McLure, Strategic Director of Corporate Resources Emily Feenan, Interim Director Legal, Procurement and Democratic Services and Monitoring Officer
Summary – Members are requested to note progress in relation to completion of testing and commissioning of the New Waste Treatment Facility and to approve the next steps to be taken in respect of the project.	

Reference / Date Inserted into Forward Plan	49/18 – February 2019
Decision	Acquisition of a Converted Property to Provide 8 Affordable Homes
What is the decision to be taken?	To approve the acquisition of a converted property to provide 8 affordable homes
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Principal Housing Development Manager 640318

Summary – To approve the acquisition of a property that has been converted into 8 apartments. The property will be purchased via the Housing Revenue Account to provide affordable homes for those on the Housing Register in Derby.

Reference / Date Inserted into Forward Plan	50/18 – February 2019
Decision	Future High Streets Fund
What is the decision to be taken?	To approve the submission of an expression of interest and if successful a full business case for the Future High Streets Fund
Who will be consulted?	Internal consultees and city centre stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Emma Dann, Principal Regeneration Manager 643047

Summary – The Government's Future High Street Fund was launch in December 2018 and seeks to help reinvigorate struggling high streets and town centres. There is an opportunity for the Council to submit and Expression of Interest. This report will set out details of the funding opportunity, application and approval process and the focus of the Derby bid.

Reference / Date Inserted into Forward Plan	52/18 – February 2019
Decision	City Living Fund
What is the decision to be taken?	To consider extending the City Living Fund area and consider an application to enable a proposed housing scheme to progress
Who will be consulted?	Cabinet Member and Ward Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adult, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 643405

Summary – The City Living Fund was established to accelerate the delivery of new homes. This proposal will seek authorisation for the extension of City Living Fund area to become City wide and will ask Cabinet to consider a specific application for loan funding.

Reference / Date Inserted into Forward Plan	53/18 – February 2019
Decision	Extended Approach to Neighbourhood Working
What is the decision to be taken?	To approve the expansion of Public Protection Officers, reinstate devolved ward funding, partnership and problem solving approach
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Richard Antcliff, Director of :Public Protection and Streetpride

Summary – There is a Council Plan objective of increasing neighbourhood working to every ward. This will expand Public Protection Officers from 9 to 20, reintroduce devolved funding and further embed partnership working and local problem solving.

CORPORATE RESOURCES	STRATEGIC DIRECTOR DON MCLURE
Reference / Date Inserted into Forward Plan	51/18 – February 2019
Decision	Customer Feedback Policy
What is the decision to be taken?	To approve the Council's Customer Feedback Policy which provides an overview of how the Council will manage and deal with complaints
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Governance and Licensing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Victoria Thornber, Improvement Officer 643459
<p>Summary – Council Cabinet are being asked to consider and approve the Council's recently updated Customer Feedback Policy. The policy sets out how the Council intends to manage and deal with the complaints it receives from its customers.</p>	
Reference / Date Inserted into Forward Plan	54/18 – February 2019
Decision	Property Design and Maintenance Capital Programme
What is the decision to be taken?	To approve the projects to be delivered by the Property Design and Maintenance Capital Programme in 2019/20
Who will be consulted?	Chief Officers, Cabinet Members, Corporate Capital board and Corporate Property Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Governance and Licensing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Richard Roper, Building Engineering Manager 643688
<p>Summary – The report will set out the 2019/20 proposed planned property capital programme identifying the required investment in the council's non-schools estate. The programme has been prioritised against essential condition issues and health and safety requirements and energy conservation. This includes replacement of fire alarms and emergency lighting systems, replacement of life expired boilers, heating and air conditioning systems.</p>	



PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference – Date Inserted into Forward Plan	22/18 – September 2018
Decision	Expansion of Brackensdale Primary School
What is the decision to be taken?	To approve the expansion of Brackensdale Primary School
Who will be consulted?	Parents, Governors, Staff, Local Ward Members, trade Unions, Dioceses and the Local MP
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Acting Director of Commissioning 642720
<p>Summary - The report relates to a proposal to expand Brackensdale Primary School Consultation will take place on the proposal. Council Cabinet will be asked to consider the outcome of the statutory consultation and take the final decision on the expansion proposal.</p>	
Reference / Date Inserted into Forward Plan	46/18 – January 2019
Decision	Schools Capital Programme Priority Schemes
What is the decision to be taken?	To approve the priority schemes for Derby's School Capital Programme 2019/20
Who will be consulted?	Cabinet members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Commissioning and Head of School Organisation and Provision 642720
<p>Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2019/20. The schemes will be subject to the approval of the Council's overall budget for 2019/20.</p>	

Reference / Date Inserted into Forward Plan	47/18 – January 2019
Decision	Multi Agency Safeguarding Arrangements Across Derby City and Derbyshire County Areas
What is the decision to be taken?	To approve the establishment of a Multi Agency Safeguarding Arrangements across Derby City and Derbyshire County areas to replace both the Safeguarding Children Boards
Who will be consulted?	Clinical Commissioning Groups, Police, both Local Authorities and independent chairs, staff, education representatives and members of the sub groups of the Derby Safeguarding Children's Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mark Sobey, Derby Safeguarding Board Manager 642355
Summary – To approve strategic arrangements to safeguard children.	
Reference / Date Inserted into Forward Plan	55/18 – February 2019
Decision	Healthwatch Derby Funding Arrangements
What is the decision to be taken?	To consider the options for funding arrangements for Healthwatch Derby
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jenny Appleby, Strategic Commissioning and Partnerships Manager 642735
Summary – Local authorities are required to have an independent Healthwatch function to oversee quality of health and social care services locally. This paper provides background as to that function, outlines options available and recommends a proposal to grant fund Healthwatch Derby to ensure our statutory duties are fulfilled.	

Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared	Notes
13 February 2019	Investment in Infinity Park	49/17	March 2018	
13 February 2019	Admission Arrangements for Derby City Community and Voluntary Controlled Schools	20/18	September 2018	
13 February 2019	Adult Social Care Fees and Charges	29/18	October 2018	
13 February 2019	New Swimming Pool Complex at Moorways – Next Steps	32/18	October 2018	
13 February 2019	Changes to the National Non Domestic Rates Policy for the Award of Discretionary Rate Relief	42/18	November 2018	