



Derby City Council

# Forward Plan

**Published  
18 December 2018**

## What is the Forward Plan?

**ITEM 5**

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

## What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

## ➔ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

## Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

[committee@derby.gov.uk](mailto:committee@derby.gov.uk) 01332 643649.

The next Forward Plan will be published on 15 January 2019.



Derby City Council

# Forward Plan

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## **Changes since the Last Forward Plan**

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<b>COMMUNITIES AND PLACE</b>	<b>STRATEGIC DIRECTOR CHRISTINE DURRANT</b>
Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our River Our City Programme
What is the decision to be taken?	To note the progress and funding status of the project and authorise updates to delegated approvals. To approve proposals to progress the preferred defence alignment and environmental enhancements for the Derby Riverside area
Who will be consulted?	Our River Our City Corporate Board and Corporate Leadership Team
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Project Munio Interim Project Manager 07812 300591 David Marshall, Principal Regeneration Manager, Regeneration Projects 07812 301232
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 April 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Housing Development and PFI Team Leader 640318
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	

Reference / Date Inserted into Forward Plan	76/16 – May 2017
Decision	Leisure, Culture and Tourism Options Appraisal
What is the decision to be taken?	To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism
Who will be consulted?	Key internal and external stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism
<p>Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services.</p>	
Reference / Date Inserted into Forward Plan	49/17 – March 2018
Decision	Investment at Infinity Park Derby
What is the decision to be taken?	To approve that the Council pursues investment in property at Infinity Park Derby to facilitate inward investment
Who will be consulted?	Cabinet Members, Ward Members and key Council Officers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jon Sayer Principal Regeneration Manager 643277
<p>Summary – Infinity Park Derby is the Council's flagship development site and has attracted investment from various funds (e.g. Regional Growth Fund, Local Growth Fund) to create infrastructure on the site (e.g. highways and the i-hub centre) to attract businesses and promote further development. This report seeks approval for the Council's own investment in property at Infinity Park to facilitate inward investment from companies looking to locate here. The proposals will be State Aid compliant.</p>	

Reference / Date Inserted into Forward Plan	50/17 – March 2018
Decision	Derby Economic Growth Strategy – Final Draft
What is the decision to be taken?	To note the responses to the consultation draft received to date and instruct officers to prepare the final Strategy
Who will be consulted?	Chief Officers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Alan Smith, Head of Economic Regeneration 641624
Summary – To report the results of the consultation process on the draft strategy and to outline how this strategy will be completed.	
Reference / Date Inserted into Forward Plan	52/17 – May 2018
Decision	Award of Grant and Loan to War Memorial Village
What is the decision to be taken?	To approve the awarding of grant funding via the Right to Buy recycled capital pot and loan funding to the War memorial Village to provide additional social housing within the Village
Who will be consulted?	Cabinet Member, Chief Officers and Derby Homes
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Housing Development and PFI Team Leader 640318
Summary – The report seeks authorisation to award grant funding via the Right to Buy recycled capital pot and loan funding to the War Memorial Village to provide additional social housing within the Village.	

Reference / Date Inserted into Forward Plan	57/17 – May 2018
Decision	Market Hall Transformation
What is the decision to be taken?	To approve the business case to deliver the Market Hall Transformation
Who will be consulted?	Internal consultees. A Communications Strategy and Stakeholder Management Plan has been developed which includes Market Hall tenants, key organisations and individuals and Vibrant City Partnership.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smart, Regeneration Manager 643017

Summary – The transformation of the grade II listed Market Hall, enhancing and preserving this important building and creating a new vibrant attraction within the city centre. The report will set out the business case for the improvements works to the Market Hall, confirming the scope of the works, budget, programme and risks associated with the project's delivery.

Reference / Date Inserted into Forward Plan	61/17 – May 2018
Decision	South Derby Growth Zone /Infinity Garden Village
What is the decision to be taken?	To approve the memorandum of Understanding and necessary documentation and any actions required to develop the project. Including the proposed use of Compulsory Purchase Order to acquire land.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Chris Morgan, Principal Regeneration Manager 641596

Summary –. The report is to approve the Memorandum of Understanding, necessary documentation and any actions required to develop the project. This will include the proposed use of Compulsory Purchase Orders to acquire land as appropriate.

Reference / Date Inserted into Forward Plan	16/18 – August 2018
Decision	Local Plan Part 2
What is the decision to be taken?	To approve the draft of the Local Plan Part 2, including land use proposals and development management policies for public consultation
Who will be consulted?	A wide range of stakeholders including statutory consultees such as Highways England, planning and development professionals, councillors and members of the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nicky Bartley, Planning Policy Team Leader 642119
<p>Summary – The Local Plan part 2 will complement the Local Plan Part 1 (Core Strategy, particularly in terms of including development control policies. Consultation has already been undertaken on Issues and options and this is being used to draw up a draft plan for further consultation.</p>	

Reference / Date Inserted into Forward Plan	26/18 – October 2018
Decision	Vision and Strategy for Derby's Playing Pitches including Artificial Turf Pitches
What is the decision to be taken?	To approve the vision and strategy for Derby's Playing Pitches which will form part of the Council's evidence base for outdoor sport and leisure framing the priorities for future investment and development of facility infrastructure
Who will be consulted?	National Governing Bodies for Sport, Sports Associations, Local Sports Clubs and user groups, planning authority
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Owen Swift, Participation Pathway Manger 641266

Summary – The Playing Pitch Strategy (PPS) will frame the priorities for future investment and the continued development of the playing pitch and associated facility infrastructure across Derby. The evidence base created will be utilised by the Local Planning Authority when considering planning applications in consultation with Sport England as a statutory consultee. Whilst the analysis within the PPS will assist in determining the priorities for investment, any playing pitch or associated infrastructure improvement and / or new development will be subject to sources of funding (primarily from external sources) being made available.

Reference / Date Inserted into Forward Plan	32/18 – October 2018
Decision	New Swimming Pool Complex Project – Next Steps
What is the decision to be taken?	To approve the next steps of the project
Who will be consulted?	Sport England, Swim England, Councillors, Equality and Diversity Forums, Performance Squads and User Groups
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ben Clawson-Chan, Head of Leisure and Business Development 640460
Summary – The report will set out the proposed next steps of the project for consideration.	
Reference / Date Inserted into Forward Plan	33/18 – October 2018
Decision	A52 Wyvern Transport Improvements
What is the decision to be taken?	To establish a final project budget and programme
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Tony Gascoigne, Central and West Area Group Manager 641779
Summary – The report will set out an update on project costs and programme.	

Reference / Date Inserted into Forward Plan	35/18 – October 2018
Decision	Highway Infrastructure Maintenance Hierarchy, Stakeholder Communication Plan, Winter Service Policy and Highway Infrastructure Risk Policy
What is the decision to be taken?	To review and approve the Highway Infrastructure Maintenance Hierarchy, Stakeholder Communication Plan, Winter Service Policy and Highway Infrastructure Risk Policy
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Kully Boden, Highway Asset Team Leader 642013
<p>Summary – From October 2018, all local authorities will be working towards the new Well Managed Highway Infrastructure Code of Practice - Oct 16. Our approach to this new guidance is set out in our adopted Asset Management Policy, Strategy and Framework. The Framework includes 27 documents, some of which require endorsement through our executive processes. The four documents being presented at Cabinet have been developed and finalised during autumn 2018 and require cabinet approval. There is a high likelihood that some or all will be required for inclusion in the Councils defence against a third party claim on the highway.</p>	

Reference / Date Inserted into Forward Plan	36/18 – October 2018
Decision	Vision and Strategy for Derby's Built Leisure Facility Provision
What is the decision to be taken?	To approve the vision and strategy for Derby's built leisure facility provision to form part of the base for leisure facilities, framing the priorities for the future and continued development of the leisure facility infrastructure across Derby
Who will be consulted?	National Governing Bodies for Sport, Sports Associations, Local Sports Clubs and user group and planning authority
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wayne Sills, Area Leisure Centre Manager 641267

Summary – The Leisure Facilities Strategy will frame the priorities for future and continued development of the leisure facility infrastructure across Derby.

Reference / Date Inserted into Forward Plan	37/18 – October 2018
Decision	Infrastructure Board Capital Programme (Highways and Transport, Flood Defence and Vehicles, Plant and Equipment)
What is the decision to be taken?	To approve the Infrastructure Board Capital Programme
Who will be consulted?	Neighbourhood Boards, Councillors, Sustainable Transport Partnership, Infrastructure Programme Board, Departmental Management Team, Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Rachel Shardlow, Transport Planning and Policy Team Leader 641770

Summary – The report will set out the proposed schemes and budgets for delivery in 2019/20 for the three work programmes.

Reference / Date Inserted into Forward Plan	40/18 – October 2018
Decision	Becketwell Regeneration Update
What is the decision to be taken?	To receive an update on the Becketwell Regeneration Project
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul Paige-Smith, regeneration project Manager 641621
Summary – The report will give an update on the latest position with the Becketwell Regeneration project.	
Reference / Date Inserted into Forward Plan	41/18 – November 2018
Decision	Compulsory Purchase of 4 Vacant Properties
What is the decision to be taken?	To approve the commencement of compulsory purchase proceedings for 4 vacant properties
Who will be consulted?	Strategic Director, Cabinet Member and Head of Service
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sue Li, Compulsory Purchase and Enforcement Officer 640323
Summary – The report will set out details of 4 vacant properties which the Council proposes to compulsorily purchase.	

Reference / Date Inserted into Forward Plan	43/18 – December 2018
Decision	Purchase of Development of 14 New Homes to Provide Affordable Housing
What is the decision to be taken?	To approve the purchase of a development site of 14 new build properties by the Housing Revenue Account to be used as affordable housing in the city
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley – Principal Housing Development Manager 640318
<p>Summary – There is a development site of 14 new homes that is available to purchase. There is no affordable housing provision on this site as it is below the S106 trigger. We have the opportunity to purchase all of these new homes by the HRA and use them as affordable housing in the city.</p>	
Reference / Date Inserted into Forward Plan	44/18 – December 2018
Decision	Castleward Compulsory Purchase
What is the decision to be taken?	To approve a detailed compulsory purchase plan to acquire land for new housing for Castleward
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing and Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Matt Wilson, Regeneration Manager 641589
<p>Summary – To approve a detailed compulsory purchase plan to facilitate land assembly for an additional 512 new homes.</p>	

<b>CORPORATE RESOURCES</b>	<b>STRATEGIC DIRECTOR DON MCLURE</b>
Reference – Date Inserted into Forward Plan	19/18 – September 2018
Decision	Council Tax Base 2019/20
What is the decision to be taken?	To approve the Council Tax Base for 2019/20
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
<p>Summary - The Council has a statutory duty to determine a council tax base for each financial year. This is part of the budget setting process and is used to determine council tax charges by Derby City Council and its major preceptors.</p>	
Reference – Date Inserted into Forward Plan	42/18 – November 2018
Decision	Changes to the National Non Domestic Rates Policy for the Award of Discretionary Rate Relief
What is the decision to be taken?	To approve revisions to the National Non Domestic Rates Policy for the award of Discretionary Rate Relief
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
<p>Summary – Approval is required for a change to the National non Domestic Rates Policy for the award of Discretionary Rate Relief.</p>	

<b>PEOPLE SERVICES</b>	<b>STRATEGIC DIRECTOR ANDY SMITH</b>
Reference / Date Inserted into Forward Plan	60/17 – May 2018
Decision	Safeguarding Policy Update
What is the decision to be taken?	To approve the updated Safeguarding Policy
Who will be consulted?	Relevant officers and trade unions
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Heather Greenan, Head of Performance and Intelligence 643462
Summary – This is a policy update of the Council's overall safeguarding arrangements including the roles and responsibilities. The policy was last approved in 2015.	
Reference – Date Inserted into Forward Plan	20/18 – September 2018
Decision	Admission Arrangements for Derby City Community and Voluntary Controlled Schools
What is the decision to be taken?	To confirm that the admission arrangements are lawful and in line with the requirements of the School Admissions Code 2014 and the School Admission Appeals Code 2012
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ben Lysaczenko, Acting Admission Manager 642726
Summary - Consultation on any changes to admission arrangements must take place for a minimum period of 6 weeks between 01 October and 31 January in the determination year.	

Reference – Date Inserted into Forward Plan	21/18 – September 2018
Decision	Proposed Expansion of Brackensdale Primary School
What is the decision to be taken?	To consider the outcome of consultation on a proposed expansion of Brackensdale Primary School
Who will be consulted?	Parents, Governors, Staff, Local Ward Members, trade Unions, Dioceses and the Local MP
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	16 January 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Acting Director of Commissioning 642720
<p>Summary - The report relates to a proposal to expand Brackensdale Primary School. Consultation is taking place on the proposal. Council Cabinet will be asked to consider the outcome of the consultation and approve moving to the next stage of the process which includes the publication of a statutory notice.</p>	
Reference – Date Inserted into Forward Plan	22/18 – September 2018
Decision	Expansion of Brackensdale Primary School
What is the decision to be taken?	To approve the expansion of Brackensdale Primary School
Who will be consulted?	Parents, Governors, Staff, Local Ward Members, trade Unions, Dioceses and the Local MP
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Acting Director of Commissioning 642720
<p>Summary - The report relates to a proposal to expand Brackensdale Primary School Consultation will take place on the proposal. Council Cabinet will be asked to consider the outcome of the statutory consultation and take the final decision on the expansion proposal.</p>	

Reference / Date Inserted into Forward Plan	29/18 – October 2018
Decision	Adult Social Care Fees and Charges
What is the decision to be taken?	To approve the fees and charges for adult social care for the coming financial year
Who will be consulted?	Homecare and residential care providers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 February 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Amy Jones, Head of Commissioning and Market Management 643504 and Colyn Kemp, Head of Business Intelligence 642634
<p>Summary – The report sets out the proposed fees to be paid to providers for standard community and residential services commissioned by the Council, and the proposed charges to customers for both residential and community care services for 2019/20.</p>	

## Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared	Notes
12 December 2018	The New Assembly Rooms	09/18	August 2018	
12 December 2018	Council Tax Support Scheme 2019/20	18/18	September 2018	
12 December 2018	Library Strategic Review Project – Next Steps	27/18	October 2018	
12 December 2018	Investment to Facilitate Office Development in Derby City Centre	34/18	October 2018	
12 December 2018	Long Standing Vacant and Neglected Privately Owned House	39/18	October 2018	