

Remit, Work Programme and Topic Reviews

SUMMARY

- 1.1 The Adults and Health Scrutiny Review Board will have the opportunity to study its Terms of Reference and Remit for the forthcoming municipal year. The Board will meet four times in the municipal year and will be primarily focused on undertaking Topic Reviews supported by Democratic Services Officers and officers from other departments, but will also look at service reviews, policy development and any issues referred from the Corporate Scrutiny and Governance Board.
- 1.2 The report allows officers to inform the Board of any key work areas, issues or potential topic review subjects for discussion or inclusion in the work programme.
- 1.3 Members of the Board will also have the opportunity to consider and agree items for the Integrating Communities work programme for the 2017/18 municipal year and any topic reviews. It should be noted that topic reviews are reviews of the Board and as such should be member-led.

RECOMMENDATIONS

- 2.1 To note the report.
- 2.2 To discuss and agree the future work programme and topic reviews for the forthcoming municipal year.
- 2.3 To agree any actions for the Board to assist with the development and delivery of any active topic reviews.

REASONS FOR RECOMMENDATIONS

- 3.1 To enable the council to undertake functions in relation to overview and scrutiny, specifically to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

SUPPORTING INFORMATION

4.1 Terms of Reference of Overview and Scrutiny Boards

Within the scope of their terms of reference set out in Article 6 of the Constitution to:

1. Agree a programme of policy development and review in relation to the board's allocated topic area, and to undertake any policy development and review arising;
2. Consider service updates in relation to council and non council functions within the board's allocated topic area;
3. Make reports or recommendation to Council, Council Cabinet or any committees of the council in respect of the discharge of the council's functions; and
4. Make recommendations to the Corporate Scrutiny and Governance Board in respect of performance areas for review.

4.2 The remit of this board covers service areas (not in their entirety) that fall within the portfolios of the Cabinet Member for Integrated Health and Care. Remits of the scrutiny boards are not distinct and therefore some of the services within these portfolios will also fall under the responsibility of other scrutiny boards.

4.3 This item gives members an opportunity to discuss the proposed topic review/s for the forthcoming municipal year, and develop the basis for the topic reviews.

4.4 If a working group is formed for the purpose of conducting topic reviews, they should only exist for the duration of the review and be dissolved upon completion of the review. Individuals outside of the scrutiny board can be invited to join the working group, as the group has no formal scrutiny powers. The purpose of the working group is to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

OTHER OPTIONS CONSIDERED

5.1 None.

This report has been approved by the following officers:

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| Legal officer Financial officer Human Resources officer Estates/Property officer Service Director(s) Other(s) | David Walsh, Head of Democracy |
| For more information contact: Background papers: List of appendices: | Jackie Waring 01332 643644 None Appendix 1 – Implications |

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| | Appendix 2 – Draft work programme for Adults and Health Scrutiny Review Board |
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| IMPLICATIONS |
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Financial and Value for Money

- 1.1 There are no financial implications resulting from the recommendations of the report itself, however, there may be financial implications resulting from any passed back to Cabinet which will be reported as they are identified.

Legal

- 2.1 There are no legal implications resulting from the recommendations of the report itself. However, there may be legal implications resulting from the recommendations of any further report or other Member recommendations referred to Cabinet which will be reported as they are identified.

Personnel

- 3.1 There are no implications resulting from the recommendations of the report itself. However, there may be personnel implications resulting from any recommendations referred to Cabinet which will be reported as they are identified.

IT

- 4.1 There are no implications resulting from the recommendations of the report itself. However, there may be personnel implications resulting from any recommendations referred to Cabinet which will be reported as they are identified.

Equalities Impact

- 5.1 Effective scrutiny benefits all Derby people.
- 5.2 There are no implications resulting from the recommendations of the report itself. However, there may be implications resulting from any recommendations referred to Cabinet which will be reported as they are identified.

Health and Safety

- 6.1 There are no implications resulting from the recommendations of the report itself. However, there may be implications resulting from any recommendations referred to Cabinet which will be reported as they are identified.

Environmental Sustainability

- 7.1 There are no implications resulting from the recommendations of the report itself. However, there may be implications resulting from any recommendations referred to

Cabinet which will be reported as they are identified.

Property and Asset Management

- 8.1 There are no implications resulting from the recommendations of the report itself. However, there may be implications resulting from any recommendations referred to Cabinet which will be reported as they are identified.

Risk Management

- 9.1 There are no implications resulting from the recommendations of the report itself. However, there may be implications resulting from any recommendations referred to Cabinet which will be reported as they are identified.

Corporate objectives and priorities for change

- 10.1 The work of the Board supports the Health and Wellbeing Strategy.
- 10.2 Our aim is to work together so that Derby and its people will enjoy a thriving sustainable economy, good health and well-being and an active cultural life.

Adults and Health Scrutiny Review Board Draft Work Programme 2017/18

| Meeting | Items | Service Director / Lead officer |
|----------|--|---|
| 6 Feb | Healthwatch <ul style="list-style-type: none"> find out when the annual review due Enquire what topics they will be looking at this year Request findings of A & E review | Jackie Waring Emailed S Madden 15/06/17 & 9/01/18 |
| | Briefing from Dementia Champions | Ian Chennery to attend & supply report |
| | Update on Derby & Burton hospital merger – Business Case | Rob Hill now left emailed 'communications@burtonft.nhs.uk' to find out who we need to contact |
| | Independent sector home care State of the market | Kirsty McMillan/Christine Collingwood |
| | Derby Carers Support and Consultation | Kirsty McMillan/Christine Collingwood |
| 17 April | Update on Cancer waiting times | |
| | Future topics | |
| | Digital Roadmapping – access to IT | |
| | Livewell Scheme – Public Health | |
| | Update on Adult Social Care from Voluntary Sector Partnerships and area co-ordinators | |
| | Update on STP from the CCG | |
| | Further update on access to GP Surgeries <ul style="list-style-type: none"> Look at whether new opening | |

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| | <p>times/new ways of consulting and enhanced IT systems are being promoted</p> <ul style="list-style-type: none"> • Comprehensive briefing be given to all Ward Cllrs, Neighbourhood Teams, Social Work Teams and area co-ordinators | |
| | <p>Further update on pharmacy services giving details of the review report once this information is available</p> | |