

## **Terms of Reference – Review and Update**

### **SUMMARY**

- 1.1 The Terms of Reference for the Health and Wellbeing Board were last reviewed and updated in 2015.
- 1.2 Following changes in Council leadership, new Board Chair alongside changes in the local health system, it is timely that the Terms of Reference for the Health and Wellbeing Board are reviewed and updated.
- 1.3 The Terms of Reference remain substantively similar to the previous version and maintain the following six sections:
  1. Background.
  2. Purpose and functions.
  3. Membership.
  4. Governance and reporting arrangements.
  5. Meeting management.
  6. Amendment and review.
- 1.4 It is proposed that the following roles/ organisations are added to the non-statutory membership of the Board:
  - Service Director, Adult Social Care Services.
  - Joined Up Care Derbyshire (STP) representative.
  - DHU Healthcare.
  - East Midlands Ambulance Service.

### **RECOMMENDATION**

- 2.1 The Board is asked to review and approve the updated Terms of Reference.

### **REASONS FOR RECOMMENDATION**

- 3.1 To support the Board in maintaining effective governance and delivery of its

responsibilities.

## **SUPPORTING INFORMATION**

4.1 The proposed Terms of Reference are attached for review.

## **OTHER OPTIONS CONSIDERED**

5.1 None.

**This report has been approved by the following officers:**

<b>Legal officer</b> <b>Financial officer</b> <b>Human Resources officer</b> <b>Estates/Property officer</b>  <b>Service Director(s)</b> <b>Other(s)</b>	Olu Idowu, Head of Legal Services Alison Parkin, Head of Finance Liz Moore, Head of HR Jayne Sowerby-Warrington, Head of Strategic Asset Management and Estates Cate Edwynn, Director of Public Health Andy Smith, Strategic Director of People Services
<b>For more information contact:</b> <b>Background papers:</b> <b>List of appendices:</b>	Alison Wynn 01332 643106 alison.wynn@derby.gov.uk Terms of Reference – attached. Appendix 1 – Implications Appendix 2 – Terms of Reference

<b>IMPLICATIONS</b>
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**Financial and Value for Money**

- 1.1 Strong governance arrangements support the Board in delivering value for money.

**Legal**

- 2.1 The establishment of a Health and Wellbeing Board is a statutory responsibility of each upper tier local authority.

**Personnel**

- 3.1 None.

**IT**

- 4.1 None.

**Equalities Impact**

- 5.1 A primary function of the Health and Wellbeing Board is to reduce health inequalities.

To increase consideration of equalities impact, the Health and Wellbeing Board could consider representation from the Council's Equality Hubs.

**Health and Safety**

- 6.1 None.

**Environmental Sustainability**

- 7.1 None.

**Property and Asset Management**

- 8.1 None.

**Risk Management and Safeguarding**

- 9.1 Strong governance and Terms of Reference supports the effective management of risk.

**Corporate objectives and priorities for change**

- 10.1 An effective and high functioning Health and Wellbeing Board will support the delivery of corporate objectives.

