

# Leisure Pricing 2019

5%

## Appendix 2

### Key

Library charges	VAT classification	2018	2019	Comments: Charges have been raised by 5% wherever possible. Where the increase leads to a figure involving part-pennies, it has been rounded UP where the fraction is a half-penny or above, and rounded DOWN where the fraction is less than a half-penny, or where this makes a rounder figure for front-line staff to deal with - e.g. £1.15 rather than £1.16. In some instances this equates to a zero increase.
Standard late fee per book per day (maximum 40 days)	Outside scope	£0.18	£0.18	No increase. Benchmarked against Derbyshire
Concessionary late fee per book per day, including Gold Card holders (maximum 40 days)	Outside scope	£0.06	£0.06	No increase. Benchmarked against Derbyshire
Late fees, under 12s		£0.00	£0.00	
Late fees, ASRC clients		£0.00	£0.00	
Overdue postcard (all borrower categories except children)	Outside scope	£0.73	£0.75	Increased by 3%
Standard hire charge per audio book (3 week loan or renewal)	Outside scope	£1.15	£1.20	Increased by 4%
Standard late fee per audio book per day (maximum 40 days)	Outside scope	£0.18	£0.18	No increase. Benchmarked against Derbyshire
Concessionary late fee per audio book per day, including Gold Card holders (maximum 40 days)	Outside scope	£0.06	£0.06	No increase. Benchmarked against Derbyshire
Inter-Library Loan sourced from East Midlands (EM) region	Outside scope	£4.73	£4.90	
Inter-Library Loan sourced from EM region, lost item charge	Outside scope	Cost to DCC + £6.04	Cost to DCC + £6.25	Handling cost increased by 3%
Inter-Library Loan sourced from the British Library (BL)	Outside scope	£17.33	£17.85	Increased by 3%
Inter-Library Loan sourced from BL, renewal charge	Outside scope	£4.73	£5.10	Actual charge by British Library
Inter-Library Loan sourced from BL, lost item charge	Outside scope	Cost to DCC + £6.04	Cost to DCC + £6.25	Handling cost increased by 3%
Inter-Library Loan not sourced from EM or BL, lost item charge	Outside scope	Cost to DCC + £6.04	Cost to DCC + £6.25	Handling cost increased by 3%
Inter-Library Loan, sourced from overseas	Outside scope	£80.33	Cost to DCC + £6.25	If book requested we will follow British Library price guide.
Inter-Library Loan sourced from overseas, lost item charge	Outside scope	Cost to DCC + £6.04	Cost to DCC + £6.25	Handling cost increased by 3%
Lost / damaged books, excluding children under 12 and Home Library Service. Purchased on behalf of customer by Derby Libraries	Outside scope	Full current replacement cost	Full current replacement cost	
Lost / damaged audio books, excluding children under 12 and Home Library Service. Purchased on behalf of customer by Derby Libraries	Outside scope	Full current replacement cost	Full current replacement cost	
Lost / damaged books, excluding children under 12 and Home Library Service. Replaced by customer in same format as lost item	Outside scope	n/a	£2 per item	Processing charge to cover staff time to service item ready for the Library Management System
Lost / damaged audio books, excluding children under 12 and Home Library Service. Replaced by customer in same format as lost item	Outside scope	n/a	£2 per item	Processing charge to cover staff time to service item ready for the Library Management System
Computer printouts, including printouts from LMS, per sheet B&W	Standard	£0.14	£0.14	Increased by 3%
Computer printouts, including printouts from LMS, per sheet B&W at DCC job clubs and adults literacy groups	Standard	n/a	£0.00	There is no charge
Computer printouts per sheet, colour	Standard	£0.44	£0.45	Increased by 3%
Sale of USB sticks, 8Gb, per item	Standard	£5.99	£6.25	Increased by 4%
Sale of headshones for use with public PCs per item	Standard	£2.10	£2.20	Increased by 4%
Exhibition items / publications sold	Std/Outside scope	20% commission or 1 Free copy of the publication for every library where item offered for sale + 1 extra free for Local Studies Library	20% commission or 1 Free copy of the publication for every library where item offered for sale + 1 extra free for Local Studies Library	

Donation in lieu of sales commission (non-commercial publications by local community groups only)		20% commission or 1 Free copy of the publication for every library where item offered for sale + 1 extra free for Local Studies Library	20% commission or 1 Free copy of the publication for every library where item offered for sale + 1 extra free for Local Studies Library	
Fax, UK per page	Standard	£1.26	£1.30	Increased by 3%
Fax, Overseas per page	Standard	£2.57	£2.65	Increased by 3%
Photocopies and scanning by customer B&W, A4	Standard	£0.10	£0.10	
Photocopies and scanning by customer B&W, A3	Standard	£0.20	£0.20	
Photocopies and scanning by customer Colour, A4	Standard	£0.75	£0.77	Increased by 3%
Photocopies and scanning by customer Colour, A3	Standard	£1.50	£1.55	Increased by 3%
Photocopies, staff operated B&W, A4	Standard	£0.53	£0.55	Increased by 3%
Photocopies, staff operated B&W, A3	Standard	£0.63	£0.65	Increased by 3%
Photocopies, staff operated colour, A4	Standard	£1.26	£1.30	Increased by 3%
Photocopies, staff operated colour, A3	Standard	£2.20	£2.30	Increased by 3%
Meeting room / learning suite/ advice suite ; use for Councillor surgeries / Library partnership projects	Exempt	£0.00	£0.00	
Meeting room / learning suite/Library space hire Mon-Sat during opening hours, Band A, hourly rate	Exempt	£9.45	£9.75	Increased by 3%
Meeting room / learning suite/ Library space hire Mon-Sat outside opening hours, Band A, hourly rate	Exempt	£19.95	£20.75	Increased by 4%
Meeting room / learning suite/Library space hire Sundays, Band A, hourly rate	Exempt	£19.95	£20.75	Increased by 4%
Meeting room / learning suite/Library space hire Mon-Sat during opening hours, Band B, hourly rate	Exempt	£18.90	£19.50	Increased by 3%
Mon-Sat outside opening hours, Band B, hourly	Exempt	£29.40	£30.50	Increased by 4%
Meeting room / learning suite/Library space hire Sundays, Band B, hourly rate	Exempt	£29.40	£30.50	Increased by 4%
1:1 meeting room hire Mon-Sat during opening hours, Band A, hourly rate	Exempt	£5.25	£5.50	Increased by 5%
1:1 meeting room hire Mon-Sat outside opening hours, Band A, hourly rate	Exempt	£19.95	£20.75	Increased by 4%
1:1 meeting room hire Sundays, Band A, hourly rate	Exempt	£19.95	£20.75	Increased by 4%
1:1 meeting room hire Mon-Sat during opening hours, Band B, hourly rate	Exempt	£10.50	£11.00	Increased by 5%
1:1 meeting room hire Mon-Sat outside opening hours, Band B, hourly rate	Exempt	£29.40	£30.50	Increased by 4%
1:1 meeting room hire Sundays, Band B, hourly rate	Exempt	£29.40	£30.50	Increased by 4%
Replacement library ticket (18s - 59s only)	Standard	£2.75	£2.85	Increased by 3%
Sale of discarded books	Zero	market	market	
Sale of discarded audiobooks	Standard	market	market	
Lectures / talks to organisations, up to 2 hours, after 5.00pm	Standard	£89.25	£92.00	Increased by 3%
Scanning by staff of customer documents, up to 10 pages	Standard	£3.57	£3.70	Increased by 3%
Local Studies Library, research fee on behalf of members of public, per hour	Exempt	£25.00	£25.75	Increased by 3%
Local Studies Library, research fee on behalf of solicitors, estate agents etc, per hour	Exempt	£81.10	£84.00	Increased by 3.5%
Local Studies Library, catalogue search fee (per 30 minutes)	Standard	£7.88	£8.25	Increased by 5%
Local Studies Library, copying request fee up to 5 pages	Standard	4.00	£4.15	Increased by 3%
Local Studies Library, copying request fee up to 6 pages or more	Standard	6.00	£6.25	Increased by 4%
Copying fee - digital or paper (price per sheet)	Standard	0.65	£0.65	Not changed

Local Studies Library, reader/printer copies by customer, per sheet	Standard	£0.63	£0.65	Increased by 3%
Local Studies Library, p&p, UK	Standard	cost	cost	
Local Studies Library, p&p, overseas	Standard	cost	cost	
Local Studies Library, photo used for commercial publication, per item	Standard	£54.10	£56.00	Increased by 3.5%
Local Studies Library, photo used for Regional TV, per item, per broadcast	Standard	£76.10	£79.00	Increased by 4%
Local Studies Library, photo used for Network TV, per item per broadcast	Standard	£110.25	£115.00	Increased by 4%
Local Studies Library, photo used for syndication or resale, subject Ts & Cs	Standard	£440.00	£455.00	Increased by 3%
Local Studies Library, photo used for UK and overseas TV, per item per broadcast	Standard	£195.00	£201.00	Increased by 3%
Local Studies Library, Digital day licence (per day)	Standard	£5.50	£5.50	No increase. Benchmarked against Derbyshire who charge £5.00
Local Studies Library, Photo used for display within a single building	Standard		£20.00	New charge . Benchmarked against Derbyshire
Lectures / summer walks, per person	Exempt	market	market	
Local studies, courses, per person per week	Exempt	market	market	
Author events	Standard	market	market	
Hold charge per item in stock or on order, standard	Outside scope	£0.47	£0.48	Increased by 3%
Hold charge per item in stock or on order, concessionary	Outside scope	£0.22	£0.23	Increased by 3%
Hold charge per item in stock or on order, under 19s	Outside scope	£0.00	£0.00	Increased by 3%
Hold charge per item in stock or on order, ASRC clients	Outside scope	£0.00	£0.00	Increased by 3%
Postal notification that hold is available to collect	Outside scope	£0.73	£0.75	Increased by 3%
Music Requests - The subscription charge is a flat rate fee, incurring no additional costs, but is limited to 10 titles per music group per annum. Groups requiring more than 10 titles during any one year will be asked to pay a further £1 per copy.	Outside scope	n/a	£210.00	New charge. This bring us in line with Derbyshire – they charge £200 per annum and they don't have limit, but since we don't hold multiple copies of music scores in the same way as Derbyshire we have to use more staff time to source them from different authorities, which justifies the difference.