



**Communities Scrutiny and Review Board
8 July 2018**

ITEM 6

Report sponsor: Claire Davenport, Director of Leisure, Culture and Tourism
Report author: Mark Elliott, Library Services Manager

Update on Community Managed Libraries

Purpose

- 1.1 To provide the Communities Scrutiny and Review Board (the Board) with an update on the implementation of Community Managed Libraries.

Recommendation

- 2.1 The Board is requested to note the information provided within the report and the presentation, providing officers with any comments for consideration, as appropriate.

Reason

- 3.1 The Board has requested an update on Community Managed Libraries, information has therefore been provided on the project in the report and presentation.

Supporting information

- 4.1 In July 2017, the Council agreed a new strategy for the Library Service in Derby. This was after a comprehensive review was undertaken that included two public consultations and an Equality Impact Assessment. The review aimed to achieve a significant saving from the library service budget of £673,000 whilst protecting valuable library services in the city where possible.
- 4.2 The Council considered a number of options and approved a community managed model. A voluntary sector organisation called Direct Help & Advice (DHA) successfully applied to operate all 10 CML library sites from March 2018. DHA are working with other voluntary sector partners, such as Community Action Derby and are responsible for attracting local volunteers to deliver the CML's.
- 4.3 To date four library sites have been transferred to DHA. Sinfin Library opened as a CML on 14 May 2018, Spondon on the 25 June 2018, Allestree on the 31 July 2018, and Mackworth on 24 June 2019. The next two sites to be handed over will be Chaddesden and Blagreaves, followed by plans for Chellaston, Allenton, Springwood and Derwent.
- 4.4 DHA had the option of whether to use a package of support from the Council. This was chosen in areas such as library IT systems and book stock procurement and there is therefore some continued resource sharing between the council and DHA.

- 4.5 New Data Protection legislation came into force in 2018 with the aim of ensuring that personal data was given additional protection. This legislation required a new approach within the new library service model being implemented.
- 4.6 Three different approaches were explored to ensure that the Council remained compliant with the new legislation. The chosen approach involves using a new technical solution and this is currently being developed and tested.
- 4.7 Whichever of the three approaches had been implemented a split of the book stock database from Derbyshire Library Service was required. As Derbyshire Library Services are also implementing a new model this would have also likely resulted in the split being necessary, which was implemented on 10 and 13 June 2019.

Public/stakeholder engagement

- 5.1 The Council has kept key stakeholder groups informed about the CML project.

Other options

- 6.1 None applicable to this report.

Financial and value for money issues

- 7.1 After three libraries had been transferred to DHA, the Council reviewed the implementation plan. This pause contributed to the library service over spending by £102,000 in 2018/19. With the handover of library sites restarted it is anticipated to achieve the full savings totalling £673,000 savings target in 2020/21.
- 7.2 In Dec 2018 the Council agreed an additional £400,000 to help enable this change, with additional transitional staff support.

Legal implications

- 8.1 There is on-going monitoring of DHAs delivery against the legal agreements with the Council.
- 8.2 The Data Protection Act 2018 requirements are being addressed via the implementation of a technical solution.

Other significant implications

- 9.1 None applicable to this report.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	Olu Idowu – Head of Legal Services	28 June 2019
Finance		
Service Director(s)	Claire Davenport	27 June 2019
Report sponsor		
Other(s)		

Background papers:
List of appendices: