



**AUDIT & ACCOUNTS COMMITTEE**  
**19 June 2019**

**ITEM 5**

Report sponsor: Strategic Director of Corporate Resources  
Report author: Head of Internal Audit

**Audit & Accounts Committee Work Programme 2019/20**

**Purpose**

- 1.1 This report provides details of the updated work programme for this Committee for the 2019/20 Municipal Year.
- 1.2 The report also highlights potential areas of training for Committee Members.

**Recommendations**

- 2.1 To agree the work programme for the Committee as set out in Appendix 1.
- 2.2 To discuss areas for future training sessions for the Committee and agree a training plan for 2019/20.

**Reasons**

- 3.1 It provides a proposed 'core business' work programme for the Committee.
- 3.2 There needs to be a commitment from all Committee Members to participate in training and development to ensure that their knowledge is kept up to date. The Council should establish a programme of support that involves induction training, regular briefings and updates as well as formal training programmes.

**Supporting information**

- 4.1 The annual work programme, set out in Appendix 1, provides a timetable for reports being submitted to the Committee.
- 4.2 Any required updates to the work programme will be reported to Committee on a regular basis.
- 4.3. In previous years, the work programme has included training sessions for the Committee, which took place an hour before the Committee meeting commenced. The current work programme has not included this as the training programme has not yet been finalised.

- 4.4. The Chair and Vice-Chair have identified the following areas as potential training sessions for 2019/20:
- The Role of External Audit
  - Briefings for new Committee members – Fraud, Risk Management
  - Understanding the Statement of Accounts
  - The Annual Governance Statement

There is also the facility to run workshops on topics of special interest that impact on the governance, risk and internal control of the Council.

### **Public/stakeholder engagement**

5.1 None

### **Other options**

6.1 None

### **Financial and value for money issues**

7.1 None

### **Legal implications**

8.1 None

### **Other significant implications**

9.1 None

**This report has been approved by the following people:**

<b>Role</b>	<b>Name</b>	<b>Date of sign-off</b>
<b>Legal Finance Service Director(s) Report sponsor Other(s)</b>	Strategic Director of Corporate Resources	10 June 2019

<b>Background papers:</b>	None
<b>List of appendices:</b>	Appendix 1 – Committee work programme 2019/20